

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Admission Office
Kerala Technological University (KTU)
[University Address]
[City, State, Zip Code]

Subject: Withdrawal of Admission

Dear Sir/Madam,

I am writing to formally request the withdrawal of my admission to the [specific program/course name] at Kerala Technological University for the academic year [year]. My application/enrollment number is [your application/enrollment number].

After careful consideration, I have decided to pursue a different direction for my academic career. I appreciate the opportunity offered to me at KTU and thank you for your understanding.

Please let me know if there are any formalities or further information required to complete this process.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Student ID (if applicable)]