

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Registrar
Kerala Technological University
[University Address]
[City, State, ZIP Code]

Subject: Course Registration for [Course Name/Code]

Dear Sir/Madam,

I am writing to formally request registration for the [Course Name/Code] for the [Semester/Year] at Kerala Technological University. I am currently enrolled in the [Your Program Name] and my student ID is [Your Student ID].

I have completed the necessary prerequisites and am eager to enhance my knowledge and skills through this course.

Please find attached the required documents for your reference. I kindly ask you to process my registration at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Student ID]