

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear [Consular Officer's Name],

Subject: Visa Application for [Your Purpose of Travel]

I am writing to formally request a visa to travel to the Netherlands with KLM for [specific purpose, e.g., tourism, business, study] from [start date] to [end date].

I have attached my application form along with the required documentation, which includes:

1. [List of documents, e.g., passport copy, flight itinerary, proof of accommodation]
2. [Additional documents, if necessary]

I assure you that I will comply with all the regulations set forth by the Dutch authorities during my stay.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]