

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KLM Royal Dutch Airlines

[Airline Address]
[City, State, Zip Code]

Subject: Flight Confirmation - [Your Flight Number]

Dear KLM Customer Service,

I am writing to confirm my flight details with KLM. Below are the specifics of my booking:

- Passenger Name: [Your Full Name]
- Booking Reference: [Your Booking Reference]
- Flight Number: [Flight Number]
- Departure: [Departure City/Airport]
- Arrival: [Arrival City/Airport]
- Departure Date: [Date]
- Time: [Departure Time]
- Class: [Class of Service]

I appreciate your assistance in confirming my reservation. Please let me know if any additional information is required.

Thank you.

Sincerely,

[Your Name]