

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
KLM Student Grants
[Organization's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
Subject: Grant Proposal for [Your Project Title]
I am writing to submit a grant proposal for the KLM Student Grant in support of my project titled "[Your Project Title]." As a [Your Year, e.g., third-year] student at [Your University] pursuing a degree in [Your Major], I aim to [briefly state your project's objectives and significance].
Project Description:
[Explain your project, its goals, and the expected outcomes. Include any relevant background information and how it aligns with KLM's mission or priorities.]
Budget Overview:
[Provide a brief overview of your project budget, including total costs and a breakdown of major expenses.]
Impact of Funding:
[Discuss how the grant will specifically aid in the completion of your project and its potential impact on your academic and professional development.]
Thank you for considering my proposal. I am excited about the opportunity to contribute to [relevant field or area] and hope to receive support from the KLM Student Grant.
Sincerely,
[Your Name]
[Your Student ID (if applicable)]
[Your Program/Department]
[Your University]