

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
KLM Royal Dutch Airlines
[Company Address]
[City, State, Zip Code]

Dear KLM Customer Service Team,

Subject: Complaint Regarding [Brief Description of Issue]

I am writing to formally express my dissatisfaction regarding [specific issue, e.g., a recent flight experience, lost luggage, etc.] on [date of travel] from [departure location] to [destination].

Unfortunately, my experience was far from satisfactory due to [briefly explain the issue, e.g., delays, customer service problems, etc.]. As a student on a limited budget, this situation created significant inconvenience for me.

I appreciate KLM's reputation for excellent service and hope that my experience was an isolated incident. I kindly request [specific resolution you are seeking, e.g., reimbursement, compensation, etc.]. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Student ID, if applicable]