[Your Name] [Your Address] [City, State, ZIP Code] [Email Address] [Date] Dear [Friend's Name], I hope this letter finds you in good spirits. I've been thinking of you and wanted to drop a note to catch up. It's been a while since we last connected, and I miss our good times together. How have you been? Life here has been a mix of ups and downs, but I'm keeping my faith strong. The Lord has been ever faithful, and I find comfort in His word. I remember the last time we chatted about [a specific memory or event]. Those were truly blessed days! Let's make plans to get together soon. Until then, know that you are in my prayers. Keep shining your light! With all my love, [Your Name]