

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to discuss [specific topic or reason related to the KJV curriculum]. As a [your role or relation to the curriculum], I believe it is important to [brief explanation of your points or what you would like to address].

Firstly, [point 1 about the KJV curriculum].

Secondly, [point 2 about the KJV curriculum].

Finally, [point 3 about the KJV curriculum].

I appreciate your attention to this matter and look forward to your feedback.

Thank you for your time.

Sincerely,

[Your Name]