

****KJV Student Letter Writing Guide****

****Your Name****

****Your Address****

****City, State, Zip Code****

****Email Address****

****Date****

****Recipient's Name****

****Recipient's Title (if applicable)****

****Recipient's Address****

****City, State, Zip Code****

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to [briefly state the purpose of your letter, e.g., express my concerns, share my thoughts, etc.].

[In this paragraph, provide more details about the purpose. Be clear and concise, using relevant examples or anecdotes to support your points.]

[In this paragraph, you can express any additional thoughts or questions you may have related to the purpose of your letter. Keep it respectful and constructive.]

Thank you for taking the time to read my letter. I look forward to your response.

Sincerely,

[Your Name]