

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Child's Name],

I hope this letter finds you smiling and having a fantastic day! I wanted to take a moment to write to you because I have been thinking about all the wonderful things you've been doing lately.

I heard that you [mention something specific they accomplished or enjoyed, e.g., completed a school project, learned a new skill, or had fun at a sports event]. That's so impressive! You should be really proud of yourself.

Do you know what my favorite thing about you is? It's your incredible [mention a positive trait, e.g., creativity, kindness, or sense of humor]. You bring so much joy to everyone around you.

I have a little challenge for you! How about you try [suggest a fun activity or goal, e.g., drawing a picture, reading a new book, or trying a new sport]? I can't wait to hear all about it!

Always remember that you are special and can achieve anything you set your mind to. Keep being amazing!

Sending you lots of hugs and high-fives!

Best wishes,

[Your Name]