

[Your Name]
[Your Position]
[School Name]
[Date]

Dear [Student's Name],

I hope this letter finds you smiling and ready for another exciting day of learning! I want to take a moment to tell you how proud I am of all the hard work you've been doing in class.

In our last lesson, I loved how you [mention a specific action or achievement, e.g., answered a question, helped a friend, completed a project]. Keep up the great work!

Remember, it's okay to make mistakes - that's how we learn and grow. If you ever need help or just want to chat, my door is always open.

Looking forward to seeing you shine in class!

Best wishes,

[Your Name]