

**\*\*Template for Preschool Activity Letter\*\***

[Date]

Dear Parents,

We are excited to announce an upcoming activity for our preschoolers!

**\*\*Activity Title:\*\*** [Activity Name]

**\*\*Date:\*\*** [Date of Activity]

**\*\*Time:\*\*** [Start Time] to [End Time]

**\*\*Location:\*\*** [Location/Room Name]

**\*\*What to Bring:\*\*** [List any items needed]

This activity will help our little ones learn [Brief Description of Learning Objectives]. It's a wonderful opportunity for them to explore, create, and have fun with their peers!

Please RSVP by [RSVP Date] so we can prepare accordingly.

Thank you for your continued support!

Best Regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]