

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

Dear [Friend's Name],

Hi! My name is [Your Name]. I am [Your Age] years old. I go to [Your School Name]. My favorite color is [Your Favorite Color].

I like to [Your Favorite Activity]. Do you like [Question about Friend's Favorite Activity]?

I am excited to see you soon!

Love,

[Your Name]