

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Request for Modification of Child Custody Agreement

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a modification of the current child custody arrangement regarding [Child's Name], born on [Date of Birth].

[Explain the reasons for requesting the modification, such as changes in circumstances, the child's needs, or any relevant new information. Be specific about how the current arrangement is no longer suitable and what you propose as a new arrangement.]

It is my belief that [explain how the proposed modification will benefit the child and any other parties involved].

I am open to discussing this matter further and would appreciate any insights you may have. Please let me know a convenient time for you to discuss this, or if you prefer, I am willing to initiate mediation to explore this request in detail.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]