

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]
Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request mediation regarding the custody arrangements for our child, [Child's Name].

As we both have the best interests of our child at heart, I believe that mediation may help us reach a mutually agreeable solution that promotes [Child's Name]'s well-being and stability.

Here are a few key points I would like to discuss during the mediation process:

1. [Point 1: e.g., current living arrangements]
2. [Point 2: e.g., visitation schedules]
3. [Point 3: e.g., decision-making responsibilities]

I propose that we schedule our mediation session on [suggest a date and time], but I am open to any alternative dates that may work better for you.

Thank you for considering this request. I look forward to your prompt response so we can arrange our meeting.

Sincerely,
[Your Name]