[Your Organization's Letterhead] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Dear [Recipient's Name], Congratulations! We are pleased to recognize you for your remarkable achievement as a graduate of Khan Academy. Your dedication to learning and commitment to your academic growth is truly commendable. Throughout your journey, you have demonstrated perseverance and a passion for knowledge, which will undoubtedly serve you well in your future endeavors. This accomplishment is not just a testament to your hard work but also an inspiration to your peers. As you move forward, we encourage you to continue to embrace learning and challenge yourself to reach new heights. We are proud of your achievements and excited to see how you will apply your skills and knowledge in the broader world. Once again, congratulations on this significant milestone. We wish you the best in your future pursuits! Warm regards, [Your Name] [Your Title] [Your Organization] [Contact Information]