

[Your Name]
[Your Title/Position]
[Your Institution/Organization]
[Date]
[Student's Name]
[Student's Address]
[City, State, Zip Code]

Dear [Student's Name],

I am pleased to acknowledge your remarkable achievement in completing your studies through Khan Academy. Your dedication and perseverance in pursuing your education are truly commendable.

Graduation signifies not only the completion of a program but also the beginning of new opportunities and challenges. We are proud to see you take this significant step towards your future.

As you move forward, remember that the knowledge and skills you have acquired will serve as a strong foundation for your continued success. Congratulations once again on your outstanding achievement!

Best wishes,

[Your Signature (if sending a hard copy)]
[Your Name]
[Your Title/Position]
[Your Institution/Organization]