Template Example 1: Recommendation Letter
[Your Name]
[Your Position]
[Your Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
Admissions Committee
Khan Academy
[Address]
[City, State, Zip Code]
Dear Members of the Admissions Committee,
I am writing to recommend [Applicant's Name] for the Khan Academy
program. As [his/her/their] [Teacher/Instructor/Position] at [Your
Institution], I have seen firsthand [his/her/their] dedication to
learning and exceptional skills in [specific subjects or skills].
[Specific examples of the applicant's qualities, achievements, and why
they would be a good fit for Khan Academy. Discuss their passion for
education, problem-solving abilities, and any relevant accomplishments.]
I am confident that [Applicant's Name] will greatly benefit from the
opportunities provided by Khan Academy and contribute positively to the
community.
Thank you for considering [his/her/their] application.
Sincerely,
[Your Name]

Template Example 2: Personal Statement
[Applicant's Name]
[Applicant's Address]
[City, State, Zip Code]
[Email Address]
[Date]
Admissions Committee
Khan Academy
[Address]
[City, State, Zip Code]
Dear Admissions Committee,
I am excited to apply for the Khan Academy program as it embodies my
passion for education and personal growth. Throughout my academic career,
I have always sought opportunities to challenge myself and expand my
knowledge, particularly in [specific subjects or fields of interest].
[Describe personal experiences that highlight your passion for learning,
any challenges you faced, and what you hope to achieve through the Khan
Academy program.]
I believe that the resources and community at Khan Academy will help me
[specific goals related to the program]. I am eager to contribute my
enthusiasm and commitment to lifelong learning.
Thank you for considering my application.
Sincerely,
[Applicant's Name]