

[Your Name]
[Your Title/Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Khan Academy

[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization]. We are actively seeking opportunities for collaboration with organizations that share our vision of enhancing educational access and quality for students worldwide. We are particularly impressed with Khan Academy's commitment to providing free, high-quality educational resources to learners. As an organization that [briefly describe your organization's mission and activities], we believe that a partnership with Khan Academy could significantly benefit both parties and, most importantly, the communities we serve.

We propose the possibility of collaborating on [specific project or initiative] that aligns with our mutual goals. This could involve [briefly outline potential collaboration ideas, e.g., developing new educational content, hosting joint workshops, or research initiatives]. We would love the opportunity to discuss this in more detail and explore how we can work together to create meaningful educational experiences for learners. Please let us know your availability for a meeting.

Thank you for considering this collaboration. We look forward to your positive response.

Warm regards,

[Your Name]
[Your Position]
[Your Organization]
[Website, if applicable]