

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate General of the Republic of Korea]
[Consulate Address]
[City, State, Zip Code]

Subject: Invitation Letter for Short-Term Visa Application

Dear Sir/Madam,

I, [Your Full Name], residing at [Your Address], am writing to invite [Visitor's Full Name], who is a citizen of [Visitor's Country], to visit me in [City], South Korea for a short-term stay from [Start Date] to [End Date].

The purpose of [Visitor's Full Name]'s visit is [state purpose: tourism, business, family visit, etc.]. During their stay, they will reside at my home, and I will ensure their well-being and support for the duration of their visit.

Please find attached photocopies of my identification and proof of residence for verification.

Thank you for considering this request. Should you require any further information, please feel free to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]