

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visa Application

Dear [Recipient's Name],

I am writing to formally invite you to visit me in South Korea. I am currently residing at [Your Address in South Korea], and I would be delighted to host you during your stay from [start date] to [end date]. The purpose of your visit is [explain the purpose, e.g., tourism, family visit, business meeting, etc.]. During your stay, we plan to [briefly outline the planned activities or itinerary].

I assure you that I will take full responsibility for your accommodation and living expenses throughout your visit.

Please find the necessary details required for your visa application:

1. Full name: [Your Full Name]
2. Date of birth: [Your Date of Birth]
3. Nationality: [Your Nationality]
4. Passport number: [Your Passport Number]
5. Relationship to the invitee: [Your Relationship]

If you have any further questions or require additional documents, please don't hesitate to contact me.

I look forward to welcoming you to South Korea.

Best regards,

[Your Signature (if sending a physical letter)]
[Your Printed Name]