

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Position]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: FX Trading Risk Assessment

I hope this letter finds you well.

As part of our ongoing efforts to ensure robust risk management within our FX trading operations, I am writing to present the findings of our recent risk assessment concerning our foreign exchange trading activities.

**\*\*1. Background\*\***

[Provide a brief introduction about the purpose of the risk assessment and any relevant contextual information regarding market conditions or company objectives.]

**\*\*2. Risk Classification\*\***

[Outline the various types of risks identified: market risk, credit risk, liquidity risk, operational risk, etc.]

**\*\*3. Risk Assessment Findings\*\***

[Detail your findings for each risk category, including potential impacts and likelihood of occurrence.]

**\*\*4. Mitigation Strategies\*\***

[Propose strategies to mitigate the identified risks, including any changes to trading practices or compliance measures.]

**\*\*5. Conclusion\*\***

[Summarize the importance of addressing these risks and reaffirm your commitment to maintaining best practices in risk management.]

I would appreciate the opportunity to discuss this assessment further and explore how we can enhance our risk management framework. Thank you for your attention to this important matter.

Best regards,

[Your Name]  
[Your Position]  
[Your Company]