

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Forex Trading Performance Review

I hope this message finds you well. I am writing to present my performance review for the Forex trading activities conducted during the period of [start date] to [end date].

1. **\*\*Overview of Trading Activities\*\***

During this period, I executed a total of [number] trades across various currency pairs, focusing primarily on [specific currency pairs].

2. **\*\*Performance Metrics\*\***

- Total Profit/Loss: [amount]
- Win Rate: [percentage]%
- Average Trade Duration: [duration]

3. **\*\*Analysis of Trading Strategies\*\***

My primary strategies included [brief description of strategies]. The effectiveness of these strategies was evaluated, and adjustments were made based on [analysis results].

4. **\*\*Market Conditions\*\***

The market conditions during this period included [briefly summarize market conditions and their impact].

5. **\*\*Lessons Learned\*\***

Key takeaways from my trading activities include [list important lessons learned].

6. **\*\*Goals for Future Performance\*\***

Moving forward, I aim to [list specific goals or strategies for the next period].

Thank you for your attention to my performance review. I look forward to your feedback and any recommendations you may have for improvement.

Sincerely,

[Your Name]  
[Your Position/Title if applicable]