

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Preschool Name]
[Preschool Address]
[City, State, Zip Code]

Dear [Preschool Admission Committee/Principal's Name],
I am writing to express my interest in enrolling my child, [Child's Name], in your esteemed preschool for the upcoming academic year. We believe that [Preschool Name] would provide a nurturing and stimulating environment that aligns with our family values and educational philosophy.

[Child's Name] is [age] years old and has shown a keen interest in [mention any relevant skills or interests that support your application, e.g., creative arts, music, social interactions]. We are confident that your program would support their growth and development in these areas. We appreciate your commitment to [mention any specific program aspects you admire, such as play-based learning, diverse curriculum, etc.], and we believe it would be a great fit for [Child's Name].

Thank you for considering our application. We look forward to the possibility of joining the [Preschool Name] community.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]