

[School Letterhead]

[Date]

[Parent's Name]

[Parent's Address]

[City, State, Zip Code]

Dear [Parent's Name],

We are delighted to inform you that your child, [Child's Name], has been accepted into our Kindergarten program for the [Academic Year] at [School Name]. We are excited to welcome your family to our school community!

As a part of our Kindergarten program, we strive to create a nurturing and stimulating environment where children can thrive and grow. Our curriculum is designed to foster creativity, critical thinking, and a love for learning.

Please find the important details regarding your child's enrollment below:

****Orientation Session:****

Date: [Orientation Date]

Time: [Orientation Time]

Location: [Orientation Location]

****First Day of School:****

Date: [First Day Date]

Time: [Start Time]

****Required Documents:****

- Birth Certificate
- Immunization Records
- Proof of Residence

We encourage you to complete the enrollment process by [Enrollment Deadline]. If you have any questions or need further assistance, please feel free to contact us at [School Phone Number] or [School Email Address].

Once again, congratulations! We look forward to an exciting year ahead.

Warm regards,

[Principal's Name]

[Principal's Title]

[School Name]

[School Phone Number]

[School Email Address]