Letter Format Template

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]
Dear [Recipient's Name],
Hello! My name is [Your Name]. I am [Your Age] years old. I like [Your Favorite Activity].
I am writing to tell you about my day. Today, I [Describe an Activity You Did]. It was so much fun!
I hope you are doing well. What have you been up to?
I want to see you soon!
Love,
[Your Name]

Postcard Format Template

Front:
[Picture or Drawing]
Back:
To: [Recipient's Name]
Address: [Recipient's Address]
Hi [Recipient's Name]!
I had a great time [Activity You Did] today! I hope you are having fun too!
See you soon!
From,
[Your Name]

Thank You Note Format Template

Dear [Recipient's Name],
Thank you for [Gift/Activity]. I loved it! You made me very happy.
I can't wait to see you again!
Best wishes,
[Your Name]

Invitation Letter Format Template

Dear [Friend's Name],
You are invited to my [Birthday Party/Playdate] on [Date]. It will be at [Location] at [Time].
We will have fun games and delicious cake!
Please come!
Your friend,
[Your Name]