

****Template Example 1: Friendly Letter****

[Date]

Dear [Friend's Name],

Hello! My name is [Your Name]. I am [Your Age] years old. I like to [Your Favorite Activity].

What do you like to do? Please write back!

Your friend,

[Your Name]

****Template Example 2: Thank You Letter****

[Date]

Dear [Recipient's Name],

Thank you for [What You Are Thanking For]. I really liked it! It made me very happy.

I hope to see you soon!

Sincerely,

[Your Name]

****Template Example 3: Invitation Letter****

[Date]

Dear [Friend's Name],

You are invited to my [Type of Event, e.g., birthday party] on [Date] at [Time]. We will have lots of fun!

Please let me know if you can come.

Best,

[Your Name]