

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KFC Customer Service

[Local KFC Address]
[City, State, Zip Code]

Dear KFC Family,

I hope this letter finds you well. I am writing to place an order for a family meal for [number of people] on [date and time of the order].

I would like to request the following items:

- [Specify the type of chicken: Original Recipe, Extra Crispy, Grilled, etc.]
- [Specify side items: Mashed Potatoes, Coleslaw, etc.]
- [Specify biscuits or additional items if desired]
- [Any drink options if necessary]

Please let me know if you need any further information to process this order.

Thank you for your attention to this request. I look forward to enjoying a delicious KFC meal with my family!

Sincerely,
[Your Name]