

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Restaurant Name]  
[Restaurant Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to place a bulk order for KFC chicken for an upcoming event. Here are the details of the order:

- Event Date: [Event Date]
- Number of Guests: [Number of Guests]
- Chicken Quantity: [Number of Chicken Pieces]
- Preferred Side Orders: [List of Side Orders]
- Additional Requirements: [Any additional instructions or requirements]

Please let me know if you can accommodate this order and provide information regarding the pricing and any necessary arrangements for pickup or delivery.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]