

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KFC [Location Name]
[Location Address]
[City, State, Zip Code]

Dear KFC Team,

I hope this message finds you well. I am writing to place an order for dine-in at your restaurant.

Order Details:

- Item 1: [e.g., 2-piece Original Recipe Chicken]
- Item 2: [e.g., Mashed Potatoes with Gravy]
- Item 3: [e.g., Cole Slaw]
- Drinks: [e.g., 2 Medium Soft Drinks]
- Dessert: [e.g., Chocolate Chip Cookies]

Please confirm my reservation for [Date] at [Time]. If possible, I would appreciate a table for [number of guests].

Thank you for your attention to this order. I look forward to enjoying a meal at your establishment.

Best regards,

[Your Name]
[Your Signature (if sending a hard copy)]