

[Your Name]
[Your Position]
[Your Organization/School Name]
[Your Organization/School Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
KFC [Local/Regional Office Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am [your position/role] at [Your Organization/School Name]. We are currently planning [briefly describe the event or initiative, e.g., a community development program, sports event, etc.] scheduled for [date of event], and we would like to invite KFC to become a sponsor.

[Provide a brief background about your organization/school and its mission. Explain the significance of the event and how it aligns with KFC's values and community involvement.]

In exchange for your sponsorship, we would be happy to acknowledge KFC through [list specific benefits for KFC, such as logo placement, social media promotion, event signage, etc.].

We believe that partnering with KFC can not only enhance our event but also strengthen your brand's presence within the community. I would love the opportunity to discuss this potential partnership further.

Thank you for considering our request. I look forward to the possibility of working together. Please feel free to contact me at [your phone number] or [your email] to discuss this further.

Warm regards,

[Your Name]
[Your Position]
[Your Organization/School Name]