

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

KFC

[Restaurant Address or Customer Service Address]

[City, State, ZIP Code]

Dear KFC Customer Service,

I am writing to express my dissatisfaction regarding a recent delivery experience I had with KFC. On [Date of Order], I placed an order through your delivery service, order number [Order Number]. Unfortunately, the service did not meet my expectations for the following reasons:

1. **\*\*Delayed Delivery\*\***: My order was scheduled to arrive by [Expected Delivery Time] but did not arrive until [Actual Delivery Time], causing significant inconvenience.

2. **\*\*Missing Items\*\***: Upon receiving my order, I noticed that [List Missing Items] were missing. This was disappointing as I was looking forward to enjoying a complete meal.

3. **\*\*Food Quality\*\***: The food that arrived was [Describe any issues with the food quality, such as cold, soggy, etc.], which was not the standard I expect from KFC.

I have always enjoyed KFC's food and service, but this experience has left me frustrated. I kindly request that you address these issues and provide me with a resolution, whether it be a refund or a replacement for my order.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]