

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Subject: FX License Documentation

Dear [Recipient Name],

We are writing to provide the necessary documentation required for the Foreign Exchange (FX) license application for [Your Company Name]. Please find attached the following documents:

1. Copy of the business registration certificate
2. Proof of address
3. Identification documents of the key management personnel
4. Financial statements for the past two years
5. Compliance and risk management policies
6. Any additional documents as required

We trust that this documentation meets the necessary requirements for your review. Should you need any further information or clarification, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]