

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Regulatory Authority Name]  
[Authority Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for Foreign Exchange License

I am writing to formally apply for a Foreign Exchange License as per the regulations stipulated by [Regulatory Authority Name].

[Provide a brief introduction about your company, including your business model, services offered, and relevant experience in the foreign exchange market.]

In support of this application, I have included all necessary documentation, including:

1. [List required documents, e.g., business plan, financial statements, compliance policies, etc.]
2. [Additional supporting material]
3. [Additional supporting material]

I acknowledge the importance of adhering to the legal and regulatory frameworks governing foreign exchange activities and commit to ensuring compliance with all requirements set forth by [Regulatory Authority Name].

I appreciate your consideration of my application and look forward to your positive response. Please feel free to contact me at [your phone number] or [your email address] should you require any further information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]