

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in becoming an author on Kindle Direct Publishing (KDP).

****1. Introduction****

Briefly introduce yourself and your background in writing or publishing.

****2. Purpose of Application****

State your desire to publish on KDP and mention any specific works planned for publication.

****3. Writing Experience****

Elaborate on your writing experience, including genres, previous publications, or notable achievements.

****4. Target Audience****

Describe your target audience and the relevance of your work to this demographic.

****5. Marketing and Promotion****

Discuss your strategies for marketing and promoting your work on KDP.

****6. Conclusion****

Express gratitude for the opportunity to apply and eagerness to contribute to the KDP community. Mention you look forward to their response.

Sincerely,

[Your Name]