

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Publishing House Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am an author seeking to publish my manuscript titled "[Title of Your Book]" through the Kindle Direct Publishing (KDP) platform.

[Briefly describe your book, its genre, and target audience. Include any unique selling points or themes that may interest the publisher.]

I believe that "[Title of Your Book]" aligns well with your publishing vision, and I am keen to explore potential collaboration opportunities. My manuscript is complete at [insert word count], and I have ensured it adheres to KDP's guidelines for submission.

I would be grateful if you could advise on the next steps for submitting my manuscript for consideration, or if you could provide any specific requirements you may have.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Phone Number]