[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
KDP Support Team
Amazon Kindle Direct Publishing
[Address, if applicable or just "Online"]
Dear KDP Support Team,
Subject: Request for Book Launch Approval
I hope this message finds you well. I am writing to request approval for the launch of my book titled [Book Title], which I have recently completed and uploaded to the Kindle Direct Publishing platform.
Below are the details of my book:
- **Title:** [Book Title]
- **Author Name:** [Your Name]
- **ISBN (if applicable):** [ISBN Number]
- **Genre:** [Genre]
- **Publication Date:** [Proposed Publication Date]
I have ensured that the manuscript adheres to KDP's publishing guidelines and have properly formatted the book cover and interior files.
Please let me know if you require any additional information or have any questions regarding my submission. I am eager to share my work with readers and appreciate your assistance in the approval process.
Thank you for your time and support.
Sincerely,
[Your Name]
[Your Contact Information]