

****KCRG Sponsorship Request Template****

****[Your Organization's Letterhead]****

[Date]

[Recipient Name]

[Recipient Title]

KCRG

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization]. We are reaching out to explore a potential sponsorship opportunity with KCRG for our upcoming [Event/Program Name] taking place on [Event Date] at [Event Location].

****About [Your Organization]****

[Provide a brief description of your organization, its mission, and its impact on the community.]

****Event Details****

- ****Name of Event****: [Event Name]

- ****Date and Time****: [Event Date & Time]

- ****Location****: [Event Location]

- ****Expected Attendance****: [Number of Attendees]

- ****Target Audience****: [Describe your audience]

****Sponsorship Opportunities****

We believe that a partnership with KCRG would be mutually beneficial, as it aligns with your commitment to [mention relevant KCRG values or initiatives]. We are offering various sponsorship levels, including:

1. ****Platinum Sponsorship**** - [\$Amount]

- [Benefits/Recognition Details]

2. ****Gold Sponsorship**** - [\$Amount]

- [Benefits/Recognition Details]

3. ****Silver Sponsorship**** - [\$Amount]

- [Benefits/Recognition Details]

****Why Partner with Us?****

- [Highlight the exposure and marketing opportunities for KCRG]

- [Include potential media coverage, promotional activities, etc.]

We would be thrilled to discuss how we can collaborate to make this event a success and promote the great work being done in our community. I will follow up with you on [Follow-up Date], but please feel free to contact me at [Your Phone Number] or [Your Email] if you have any immediate questions.

Thank you for considering this opportunity. We look forward to the possibility of partnering with KCRG.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Phone Number]

[Your Email Address]

[Your Organization's Website]
