

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

KCCI Membership Department  
[Address of KCCI]  
[City, State, Zip Code]

Dear KCCI Membership Department,  
Subject: Application for Membership

I hope this letter finds you well. I am writing to express my interest in becoming a member of the Karachi Chamber of Commerce & Industry (KCCI).

[Introduce your business and its relevance to the chamber.]

I believe that joining KCCI will provide valuable opportunities for networking, collaboration, and growth.

Please find attached the necessary documents as required for the membership application.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]