

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]

KBR, Inc.

[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincere gratitude for the opportunity to [mention the specific opportunity, e.g., interview, work on a project, etc.] at KBR.

I thoroughly enjoyed [briefly mention what you enjoyed or learned during the experience], and I appreciate the time and effort you and your team invested in the process.

Thank you once again for this remarkable experience. I look forward to staying in touch and exploring potential opportunities with KBR in the future.

Best regards,  
[Your Name]