

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
KBR, Inc.
[Recipient Address]
[City, State, Zip]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership between [Your Company] and KBR, Inc. that I believe will yield significant benefits for both organizations.

[Introduce your company and its mission, briefly mentioning your expertise and achievements relevant to KBR.]

Our proposal aims to [describe the main goal of the partnership], and we believe that through our combined efforts, we could achieve [mention specific outcomes or objectives].

We envision the partnership focusing on [outline key areas of collaboration], which could enhance [mention how this will impact both organizations positively].

I would appreciate the opportunity to discuss this proposal further and explore how we can work together to [mention the shared vision or goal].

I am available for a meeting at your convenience, and I look forward to the possibility of collaborating with KBR.

Thank you for considering this proposal. I am excited about the potential partnership and the exceptional outcomes it could bring.

Sincerely,

[Your Name]
[Your Position]
[Your Company]