

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Kelley Blue Book

[Address]  
[City, State, ZIP Code]

Subject: Vehicle Valuation Request

Dear Kelley Blue Book Team,

I hope this letter finds you well. I am writing to request a vehicle valuation for my [Year] [Make] [Model], VIN: [Vehicle Identification Number]. The details of the vehicle are as follows:

- Mileage: [Mileage]
- Condition: [Condition - Excellent, Good, Fair, or Poor]
- Additional Features: [List any special features or modifications]

I would appreciate it if you could provide me with the current market value considering its specifications and condition.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]