

[Your Name]  
[Your Title/Position]  
[Your Organization/Club Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Company/Organization Name]  
[Company Address Line 1]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am [Your Name], [Your Position] of [Your Organization/Club Name], and I am reaching out to request your support as a sponsor for the upcoming KBH Games, which will be held on [Event Date] at [Event Location].

The KBH Games is an exciting event that aims to [briefly explain the purpose and goals of the event, e.g., promote sportsmanship, encourage community involvement, etc.]. With over [number] participants and an expected audience of [number], this event presents a unique opportunity to showcase [Company/Organization Name]'s commitment to [relevant values or goals, e.g., community engagement, youth sports, etc.].

We are seeking a sponsorship of [specific amount or type of sponsorship] to help cover [specific expenses related to the event, e.g., venue rental, equipment, promotional materials, etc.]. In return for your generous support, we would be pleased to offer [list benefits for the sponsor, e.g., logo placement, promotional opportunities, etc.].

We believe that a partnership with [Company/Organization Name] would not only enhance the KBH Games but also provide valuable exposure and engagement for your brand within our community.

Thank you for considering this opportunity. I would love the chance to discuss this further and explore how we can work together. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Looking forward to the possibility of collaborating with you.

Warm regards,

[Your Name]  
[Your Title/Position]  
[Your Organization/Club Name]