

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Friend's Name],

I hope this letter finds you well! It feels like ages since we last caught up. I wanted to reach out and share some of the exciting things happening in my life lately.

Last weekend, I went to [Event/Place] and had an absolute blast! The atmosphere was incredible, and it reminded me of our fun times together. We definitely need to plan a catch-up soon, maybe over coffee or a weekend getaway?

How have you been? Any new adventures or stories from your side? I'd love to hear all about it.

Let me know when you're free to chat or hang out. Looking forward to hearing from you!

Take care and talk soon!

Best,

[Your Name]