

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Kelley Blue Book

[Address or Contact Information]

Subject: Vehicle Condition Letter for [Vehicle Make, Model, Year]

Dear Kelley Blue Book Team,

I am writing to provide details regarding the condition of my vehicle, a [Year] [Make] [Model], VIN: [Vehicle Identification Number].

Vehicle Details:

- Mileage: [Current Mileage]
- Color: [Exterior Color]
- Service History: [Brief description of service history]
- Accident History: [Description of any accidents or repairs]

Condition Assessment:

The vehicle is in [excellent/good/fair/poor] condition. [Provide specific details about the condition of the body, interior, mechanical aspects, and any modifications made].

Attached are photographs and any relevant documents that support my assessment of the vehicle's condition.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]