

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
Kelley Blue Book  
[Company Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Inquiry Regarding Vehicle Valuation

I hope this message finds you well. I am writing to inquire about the valuation of my vehicle, a [Make, Model, Year], VIN [Vehicle Identification Number]. I would like to understand its current market value based on the most recent data provided by Kelley Blue Book.

Furthermore, I would appreciate any details regarding the factors that influence its valuation, such as mileage, condition, and market trends. Thank you for your assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]