

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Date]

Dear [Friend's Name],

I hope this letter finds you well! I wanted to tell you about [something fun or interesting that happened]. It was so much fun because [describe why it was fun or interesting].

Also, I have been thinking about [a shared interest or activity], and I would really love to [suggest an idea or plan related to that interest]. Let me know what you think!

I miss hanging out with you and can't wait to hear all about what you have been up to.

Take care and write back soon!

Your friend,
[Your Name]