

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

Dear [Friend's Name],

Hello!

I hope you're having a super-duper day! I wanted to share some exciting things that have been happening. Last week, I went to [place/event] and it was amazing! Guess what? [Describe the fun experience or something interesting you saw].

Also, I've been working on my [hobby/interest] and I think you would really like it! I made [something you made] and it turned out pretty cool. What have you been up to? I can't wait to hear about it!

Let's plan a fun [activity] day soon! Maybe we could [suggest an idea]! It would be a blast!

Sending you a big hug and lots of smiles!

Your friend,

[Your Name]

P.S. Don't forget to check out [something fun or interesting] when you get a chance!