

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Teacher's Name]  
[School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well! My name is [Your Name] and I am in [Your Grade/Class Name]. I wanted to take a moment to express my gratitude for all that you do for us.

[Insert a personal message or specific example of what you appreciate about the teacher or the class.]

Thank you for being such a wonderful teacher!

Sincerely,  
[Your Name]