[Your Name] [Your Address] [City, State, ZIP Code] [Email Address] [Date]

Dear [Teacher's Name],

I hope this letter finds you well! My name is [Your Name], and I am in [Your Grade/Class Name]. I wanted to take a moment to share my thoughts about [topic you want to discuss, e.g., our class project, a book you read, etc.].

[Write a few sentences about your topic, expressing your feelings or thoughts.]

Thank you for being such a wonderful teacher. I appreciate everything you do for our class!

Sincerely, [Your Name]